

Sutton Parish Council

Minutes of Annual Parish Meeting held on Tuesday 14th May 2019 in the Sutton Memorial Little Hall

Present: Mrs J Schafer, Mr N Albertini, (chair), Mrs S Collins, Mr G Franks, Mr A MacNanus, Mr D Gunson, Mrs I Franks and Mr P Youngs

Attendees J Quilter (Clerk), Cllr James Mallinder & Nancy Drake (New Clerk Candidate)

1-14/05/19 - Open Forum (including intro from new District Councillor James Mallinder)

- James Mallinder explained how the District Council was now split up after the local elections. Sutton Parish Council now comes under the Deben Ward with a total of 15 parish councils.

2-14/05/19 - Apologies for Absence

- These were received from Wayne Chapman.

3-14/05/19 - Election of Chairman and Vice Chairman

- NA elected by PY and seconded by AM
- PY elected by GF and seconded by NA

4-14/05/19 - Election of Planning and Planning Sub Committee

- GF, IF, SC & JS elected by NA and seconded by PY

5-14/05/19 - Election of Finance Committee

- NA & PY elected by GF seconded by AM

6-14/05/19 - Election of other Council Members

- AM, DG & WC elected by GF seconded by SC

7-14/05/19 - Election of Clerk/RFO

- The council unanimously agreed for the clerk to continue for another year.

8-14/05/19 - Declarations of Interest

- None.

9-14/05/19 - Presentation of the accounts

- These were duly presented and discussed.

This was followed by the annual parish council meeting

10-14/05/19 - Minutes of the parish council meeting held on 12th February 2019

- Agreed and duly signed.

11-14/05/19 - Matters Arising

- The Clerk has spoken to Hollesley Parish Clerk and their bus shelters were valued at around £5000.00 for insurance purposes. The Clerk has adjusted the parish council's insurance policy accordingly.

- NA went to a meeting about the Community Bus and the Park and Ride services. There is a bus from Hollesley out in the morning and back again in the evening.
- Lisa Davis is coming to meet GF on 15th May to discuss the flagship housing in Old Post Office Lane. The council would prefer rentable accommodation than purchasers. The first people who will be offered housing will be local people.
- The housing survey that some of us did. The response was quite low but the results will be issued the council when they are finalised.
- The Clerk to see if an updated local planning document is available for us to have.
- AONB have grants available to parishes. GF to speak to them. Electrical cables down behind the pub and up towards Broxstead House the council would like to look at getting this put underground.
- Affordable Housing - As agreed at the February meeting, the planning committee reviewed the suggested site behind Post Office Lane. They agreed that the site was not acceptable for reasons of access. Sutton never having had backland development, the site is not approved on the District Council plan. All this plus opposition to the proposal from residents in PO Lane. Sutton went to great lengths to resist a proposal to include new areas of housing in the new local plan. The district council agreed and our village hierarchy was restored.

12-14/05/19 - Joint Parish Meeting Update

- NA attended the above meeting. There was a discussion on public transport. There is a Wilford Peninsula Facebook page. There is going to be a meeting with the community bus people but no date set yet. The next meeting is 25th July venue tba.

13-14/05/19 - Correspondence

- Two charity letters from NSPCC and EACH. Clerk to hold on to the letters until the council decide where their donation will go.

14-14/05/19 - Planning Applications

- DC/19/1190/FUL Cliff Farm - Change of use from a farm office with domestic ancillary use, to a holiday let.
- DC/19/1713/FUL News Hill Barn - Conversion of Existing Barn to residential dwelling, extension and new garage block.
- DC/19/1673/TPO - Tree Cutting at Sutton Hoo

15-14/05/19 - Finance

- The Statement of Accounts and the Annual Return were approved signed by NA.

Account Balances as of 31st March 2019:-

Common Rights Fund	1,955.92
Business Current Account	714.62
Business Savings Account	<u>3,122.88</u>
Total	£ 5,793.42

16-14/05/19 - Any Other Business

- The council all signed their declarations of office forms at the meeting for the forthcoming year. These would be held by the parish clerk.
- The council agreed to write to CB to thank her for all her hard work she has done over the years.
- The parish notice board by the pub is severely damaged, the council decided to replace it with the same company as the other one. PY to look into ordering a new one.
- The bus shelter opposite the hall, the roof is leaking. PY will look at the cost of materials.

17-14/05/19- Date of next meeting

- 30th July at 7pm in Sutton Bowls Club.

Signed _____

Nigel Albertini
Chairman