

## **Sutton Parish Council**

### **Minutes of Annual Parish Meeting held on Tuesday 10th April 2018 in the Village Hall Ante Room**

Present: Mr P Youngs, Mrs J Schafer, Mr N Albertini, (chair) Mr W Chapman, Mrs S Collins, Mr G Franks, A McManus and I Franks

Attendees J Quilter (Clerk)

#### **1-10/04/18 Open Forum (for villagers)**

- There were no villagers attending.

#### **2-10/04/18 Apologies for Absence**

- There were none.

#### **3-10/04/18 Election of Chairman and Vice Chairman**

- PY proposed NA and WC seconded. NA was duly elected.
- NA proposed PY and JS seconded. PY was duly elected.

#### **4-10/04/18 Election of Planning and Planning Sub Committee**

- NA proposed JS, SC & GF and IF seconded.

#### **5-10/04/18 Election of Finance Committee**

- IF proposed NA and PY and SC seconded.

#### **6-10/04/18 Declaration of Interest**

- There were none.

#### **7-10/04/18 Presentation of the Accounts**

- These were duly presented.

#### **8-10/04/18 Minutes of the parish council meeting held on 20th February 2018**

- Agreed and duly signed.

#### **9-10/04/18 Matters Arising**

- The planning application for the plough has been withdrawn.
- The clerk was formally asked to be the data protection officer and accepted.
- 25 people turned up to do the litter pick. AM suggested that maybe we can get some signs for across the heath saying "Litter Picking on verge". Next year JQ to contact insurance company to say we are doing litter pick.
- GF went to another CLT meeting and proposed that we do not enter into any type of agreement with the trust. The council unanimously agreed not to proceed with the CLT at this stage.
- Clerk to send round the listed buildings to all council members.
- The defibrillator has not progressed any further at this stage. PY to ask the British Heart Foundation about a defibrillator.
- The Council would like to make a donation to the Disability Advice Service. This will be discussed at the next meeting.

#### **10-10/04/18 Correspondence**

- NA received a letter from Suffolk Coastal regarding the plough saying that it was now listed as a community asset.

#### **11-10/04/18 Planning Applications**

- There are none.

#### **12-10/04/18 SID Damage Report**

- The SID was damaged by vandalism and AM has sent it back to the company for a repair quote.

- Clerk to write the insurance company and see if the council can make a claim for the damage.

**13-10/04/18 Finance**

- The Statement of Accounts and the Annual Return were approved signed by NA.
- Account Balances as of 31st March 2018:-

Common Rights Fund	1,952.04
Business Current Account	187.91
Business Savings Account	<u>3,615.82</u>
- Total £ 5,755.77

**14-10/04/18 Any Other Business**

- Clerk to speak to Hollesley clerk regarding cost of their bus shelters.
- Clerk to write to insurance company to get policy updated.

**15-10/04/18 Date of next meeting**

- 3rd July @ 7pm in the Bowls Club.

Signed \_\_\_\_\_

**Nigel Albertini**  
**Chairman**