

SUTTON PARISH COUNCIL

MINUTES OF ANNUAL PARISH COUNCIL MEETING

Held on Tuesday 26 September 2023 (1900hrs)

In the Small Hall, Memorial Hall.

Present: Sue Collins, Mary-Jane King, Alan McManus (Chair), Jacki Schafer, Peter Youngs, Ingrid Franks, George Franks, Nigel Albertini, David Gunson

In attendance: Linda Candy (Clerk), Mike Peates, (Clerk designate), District Cllr James Mallinder, Several members of the public.

1. Welcome by the Chairman, who stated he has never seen so many at a Parish Meeting and then asked that everyone observes the Agenda and the importance of only one person talking at a time. People were asked if they have points to raise, to raise them to the Chairman and not each other.

The Chairman then introduced Mike Peate who will be taking over as Parish Clerk as of November.

The Chairman then stated he has a serious note to read out:

A Councillor was recently subjected to a pattern of behaviour which they believe is directly related to their position on the Council. This behaviour will not be tolerated. Councillors work tirelessly for nothing for the benefit of the community and deserve respect at all times. Any future behaviours of this manner will be reported to the police.

James Mallinder took the floor at this stage as he had a later appointment to get to.

He said he is keeping the Council on their toes ensuring they are focussed on their policies for East Suffolk. Re a flagship bungalow that is up for sale, he has contacted the Council for feedback on their plans for it. Also, the land by Sutton Heath where they advertise for car boots etc he is waiting for planning enforcement update. He reported the path to Sutton Hoo has been cleared for pedestrian access at last-apart from a small patch that has been left for no apparent reason.

James' left the Meeting.

2. Apologies-None
3. Declarations of Interest-MK, Neighbour of Hare House and Pettistree Hall.
AM asked that MK leave the meeting whenever HH is discussed.

4. Public Session-AM outlined the process-detailed below.

MEETINGS – DEBATE, RULES & PUBLIC ENGAGEMENT.

Sutton Parish Council have adopted on 28th March 2023 Model Standing Orders as amended in April 2022 by The National Association of Local Councils.

Accordingly, the following are relevant to this meeting:

3 (e). Members of the Public may make representations, answer questions and give evidence in respect of business on the agenda.

3 (f). Public participation at the meeting shall not exceed 15 minutes, unless the Chairman directs otherwise.

3 (h). A question shall not require a response at the meeting, nor start a debate, and the Chairman may direct that a written or oral response may be given.

3 (j). A person who speaks at the meeting shall direct their comments to the Chairman.

3 (k). Only one person is permitted to speak at a time, and if more than one wish to speak, then the Chairman shall direct the order of speaking.

Notwithstanding the above, I hope the following will not apply to this meeting:

2 (a). No person shall obstruct the transaction of business at a meeting, or behave offensively or improperly. Should this be ignored the Chairman shall request such person to moderate or improve their conduct.

2 (b). If the person disregards the Chairman to improve or moderate their conduct, a motion may be moved by the Chairman that the person be no longer heard or excluded from the meeting. The motion if seconded, shall be put to the vote without discussion.

2 (c). If any motion under 2 (b) above is ignored then the Chairman may take further reasonable steps to restore order or to progress the meeting. This may include temporarily suspending or closing the meeting.

MK left the meeting.

Mr Colin Shimmons, Fenn Meadow-requested the PC write to the MP to get an aerial for mobile signal installed in the village. His concern is if there is a power cut for any length of time, it is important for the elderly especially in case of having to call emergency services. AM stated this issue has been previously raised, it is complex and was not resolved. AM said he would write to Theresa Coffey on the matter.

Mr Nick Cook Asked if HH is going to be discussed, AM confirmed it is on the agenda. NC then asked if Mr & Mrs Scopes would be speaking in the meeting, and they replied they would not be.

Mrs Linda Gunson raised a question re HH as follows-In the proposed care farm business there is mention of an annexe, and asked if the annexe is the mobile home. If so, the current Certificate of Lawfulness would need change of use as it was for their parents use, not business use. AM asked Mr & Mrs Scopes if there has been an application for

change of use. Mr Scopes stated it doesn't need one. Mrs Gunson then asked if the proposed swimming pool is for private use. Mr Scopes confirmed it is.

Mrs Caroline Crouchman, Amy's Cottage asked if the public should write to the Parish Council with collective thoughts to pass to Planning. AM said it is best if individuals respond to the planning portal with their thoughts and comments. That way all opinions are recorded. Mrs Crouchman then said there was a licence for the mobile home which clearly states it should be removed once the parents vacated. Also the property is effectively running an educational establishment and is that something the locals would approve, taking into account traffic etc in the area. There is an agreement in place currently for repair of the road and this is impacted by the levels of traffic now using the road for HH.

Sue Collins (Councillor) asked if Mr & Mrs Scopes would mind if the PC visited the site. Mrs Scopes said she would, but AM explained they are obliged to allow a visit at a mutually convenient time. This would be discussed after the meeting.

Mr Ian Davis Molyneux, Grooms Cottage said he gathered the care facility was put in without planning approval then looking to get retrospective approval. This is the second time they have retrospectively asked for permission and asked what next? AM thanked Mr Davis Molyneux.

Mr Nick Cook asked if the threat to the Councillor related to HH. AM stated he is not permitted to say at the request of the Councillor concerned.

AM then thanked everyone for their participation, concluding the Public Session and said the public are welcome to stay or leave.

MK returned to the meeting.

5. Cllr Andrew Reid's report. AM stated everyone had a chance to read the report prior to the meeting but raised the issue about the coastal damage due to the windfarm from Walberswick to Southwold. AM also notified he has signed a letter to AEPA (Anglian Energy Planning Alliance) requesting an urgent visit from Minister Bowie who had agreed to visit Suffolk in the Summer but no date has yet been fixed. All Councillors agreed with AM signing the letter.
6. Report from District Councillor James Mallinder-Covered earlier.
7. Minutes of Meeting 25 July 2023 agreed as a true record. Proposed PY, Seconded SC.
8. Matters Arising-None.
9. Planning-**DC/23/2991/FUL** relating to retractable enclosure for pool-already recorded as no objections.

MK left the meeting.

DC/23/3374/FUL Proposal: Retention of existing care farm Site address: Hare House, Wood Hall Drive, Sutton, Woodbridge, Suffolk IP12 3EQ

DC/23/2741/FUL Proposal: Repositioning of existing vehicular access, new swimming pool and ground-mounted photovoltaic panels Site address: Hare House, Wood Hall Drive, Sutton, Woodbridge, Suffolk IP12 3EQ

AM said he respectfully suggests this is not discussed further, there is a lot to think about and site visit is needed.

MK returned to the meeting.

10. Finance-DG gave an overview, please see below.

David's report here.....

Proposed NA, Seconded MK

11. Common Rights Fund-AM advised the trustees have pre-approved to reimburse the PC for 75% of the cost of the refurbishment of the village sign. This is a cost of £547.50 Proposed SC, seconded GF

They have also pre-approved to give to the PC the cost of maintenance for the defibrillator and ongoing costs. £102.00 to date.

AM recently worked with Sutton Hoo to have a bench made and is now installed at Stonner Point. Mr Clarke was happy to have it put there but didn't want his bench removed to there are now two. Special thanks to National Trust Sutton Hoo, Brian Atkinson and Michael & Toby King for their assistance in making this happen.

A brush cutter/trimmer to be purchased to help clear pathways and be used by volunteers at a cost of £240.00 has also been approved.

12. Peninsula Parish Council Meeting-MK attended; Minutes were previously sent to the Councillors. MK stated not everything was relevant to all parishes and that the minutes did not seem to reflect the length of the meeting. Speeding was a big issue for all the parishes and talk of co ordinating village speed checks. AM asked what the view is of the 20mph campaign. The consensus was that people don't stick to 30mph so it would be another speed ignored. Another meeting is planned for Spring 2024, hoping for a bigger venue next time. Another initiative was Norfolk/Suffolk day against speeding on 14 September. SC suggested speed could be mentioned again in the newsletter as a reminder to all. AM to pen and article.

13. Correspondence-None

14. AOB-PY stood down. AM thanked PY for all his work over the years and for his dedication and commitment.

MK talked about the Love Woodbridge & Melton Meeting that recently took place. Chris Boardman had given £17m through Active England, the sum later reduced to £5m to improve roads for cycling in the area. Talk of 20mph by the cinema and crossing area, something to keep an eye on. It is unclear whether traders or residents have been notified at this stage.

DG mentioned Barclays in Woodbridge closing on 1 December. Barclays is the bank used by SPC.

LC mentioned Brian Atkinson had emailed in response to the recent call for interest in Thermal Imaging for homes again this year. As this is the only response, LC to reply to advise we are not going ahead with it.

Meeting closed at 2030hrs.

15. Date and time of next meeting 28 November @1900hrs, in the Bowls Pavilion.

Finance:

Review of Accounts as at 26th September 2023 (previously circulated)

Current Account	£220.32
Business Premium Account	£5,515.42
Common Rights Account	£1,974.49
Total Funds	£7,710.23

Comprises.

General Fund	£5,626.95
Common Rights Fund	£1,974.49
CIL Fund	£108.79

Accounts were approved: proposed NA seconded MK.

Bank transactions 26th July – 26th September 2023

25th July 2023 Cheque 100534 Cheque cancelled – incorrect signature.
1st August 2023 Cheque 100535 £100.00 R Kay -Internal Audit fee (previously approved)
2nd August 2023 Cheque 100536 £100.98 East Suffolk Council -Election Costs (previously approved)
7th August 2023 Suffolk Preservation Society Standing Order £30.00 –Annual Membership
28th July & 29th August £174.00 L Candy Clerks Wages July & August
4th September Interest Received Business Premium & Common Rights a/cs £20.80

Review of actual against budget for year 2022/23

No material differences recorded against that budgeted in accounts.

Cheques and Invoices outstanding for payment

No cheques have been issued following the meeting of 25rd July 2023, other than those recorded above which were approved for payment at that meeting.

Outstanding invoices/amounts

Zurich Insurance – Renewal for annual policy at the same rate as previous year was due at £214.00 for the year commencing 1st October 2023. A BACS payment had been made from the personal account of the RFO in order to process an efficient renewal as the PC did not have BACS facilities. A cheque to reimburse no 100537 for £214.00 was approved and signed by NA and JS at the meeting.