

SUTTON PARISH COUNCIL

MINUTES OF [REDACTED] PARISH COUNCIL MEETING

Held on Tuesday 25 July 2023 (1900hrs)

In the Small Hall, Memorial Hall.

Present: Sue Collins, Mary-Jane King, Alan McManus (Chair), Jacki Schafer, Peter Youngs.

In attendance: Linda Candy (Clerk), District Cllr James Mallinder and Cllr Andrew Reid (Both joined later) Three members of the public, Angie Gilson, Kim Scopes and Ben Scopes.

1. Welcome by the Chairman
2. Apologies-Ingrid Franks, George Franks, Nigel Albertini, David Gunson.
3. Declarations of Interest-MK, Neighbour of Hare House, Keeper's Cottage and Pettistree Hall.
4. Public Session-No issues or comments raised.
5. Cllr Andrew Reid-will attend later.

6. District Cllr James Mallinder-Due around 2000hrs
7. Minutes of Meeting 23 May 2023 agreed as a true record. Proposed PY, Seconded all.
8. Matters Arising-None.
9. Planning-DC/23/2093/FUL and DC/23/2094/LBC both for Pettistree Hall-No Objections recorded on the ESC Portal
10. Finance-AM gave the finance overview in the absence of DG. DG had provided a Review of Accounts prior to the meeting to the Councillors.

Finance:

Review of Accounts as at 25th July 2023 (previously circulated)

Current Account	£451.30
Business Premium Account	£5,847.90

Common Rights Account	£1,969.21
Total Funds	£8,268.41

Comprises.	
General Fund	£6,190.41
Common Rights Fund	£1,969.21
CIL Fund	£108.79

Accounts were approved, proposed xx seconded xx.

Bank transactions 24th May – 25rd July 2023

23rd May 2023 Cheque 100532 £193.99 SALC Subscription (as previously approved)
 23rd May 2023 Cheque 100533 £174.00 L Candy Wages April (as previously approved)
 28th May & 28th June £174.00 L Candy Clerks Wages May & June
 5th June Interest Received Business Premium & Common Rights a/cs £13.04

Review of actual against budget for year 2022/23

No material differences recorded against that budgeted in accounts.

Cheques and Invoices outstanding for payment

No cheques have been issued following the meeting of 23rd May 2023, other than those recorded above which were approved for payment at that meeting.

Outstanding invoices/amounts

R Kay Internal Auditors Fee for 22/23 £100.00
 East Suffolk Council Advised Uncontested Election Invoice due approx. £100.

Internal Auditors Report (previously circulated)

The Internal Auditor, Ray Kay, had completed his Internal Audit prior to the Councils submission of the AGAR return. The report concluded that the council had maintained effective governance, and that the financial affairs of the council had been conducted in accordance with its policies. It was noted that Trustees had been appointed with reference to the Protected Rights Bank account monies that the council held on behalf of the Common Rights Trustees.

The Council thanked Mr Kay for his effective audit and advice he had given throughout the audit.

AGAR Annual Governance and Accountability Return 2022/23

Following the Internal Audit the RFO filed the necessary documentation for the AGAR return with the external auditors on 28th June 2023 which was within the required timeframe.

11. Correspondence-None

12. AOB-PY raised that at the Memorial Hall Meeting it had been discussed, children are using the bus shelter to congregate and that litter, cigarette butts etc are being discarded there. A local resident has offered to empty a bin if one is installed. It was agreed PY take a bin there for a trial.

SC has emailed residents re a wooden post or sale. Money raised to go to the CRF.

AG asked who decides what the CRF is to be spent on. AM advised it is the trustees. They may ask for suggestions, but it is a very insignificant amount in the overall scheme of things.

LC raised about the Thermal Imaging Scheme and if there would be interest from Sutton this year as we have been asked if we would like to take part. SC to add to next Newsletter to see if there is any take up.

LC mentioned re joint Peninsula meeting, AM is away when it is scheduled. MK said she will attend if required.

AG raised re solar panels and the possibility of installing them on the Memorial Hall and is this something the PC would support. AM advised this is a question for the Memorial Hall and the PC could not financially support it. PY stated anyone can go to the Memorial Hall Meetings to make suggestions. As far as he is aware, Grants and Lottery funding have been looked in to. AG suggested they liaise with other halls that have solar panels. AM advised this is a matter for the Memorial Hall Committee.

It was discussed there were two individuals on the Memorial Hall roof at 0430hrs the previous Saturday morning. This has happened before. SC looking into the suitability of cameras.

1945hrs James Mallinder arrived, followed by Cllr Andrew Reid.

JM apologised for being late. He talked briefly about local planning/new housing in Eyke and concerns for future traffic congestion and the changes to the landscape. Thanked the PC for his invite to the flower festival. AM raised re refuse collection for soft plastics and packaging. JM said he is working collectively across Suffolk regarding recycling generally but realistically it is impossible to recycle everything. Recycling varies across Counties and there is a drive to get it uniform across the Country. There was a discussion re Tetra packaging as this is still not recyclable and should be replaced. Also, the fact we still cannot have glass collect from homes. JM said, consume less=less packaging.

MK recently spoke to Helen Cook re two fields (sold separately) at the end of Woodland Drive where (possibly) an architect had knocked on her door so

wondering if a development is being considered. AR said it very unlikely there would be permission granted as the land was sold with vehicle access to the single track and not to the road so from a highways point of view, unlikely to get permission.

James left the meeting

AM welcomed AR. AR spoke briefly about his work with Trading Standards, rogue traders, sub-standard goods and selling products to underage public. He also advised Suffolk Fire & Rescue which is currently run from Cambridge and Peterborough is coming back to the County which is great news and of course means it brings back local knowledge to the service.

AM asked if the CC have a position on vapes- ie disposable. AR replied the POV is to support vapes where it helps with cessation of smoking but is also aware of the litter issues.

MK asked if there are links with schools and vapes. AR replied yes but not aware of detail.

AM raised re the flooding on roads in the village and around the Picnic area. Said it happens all the time on the peninsula when it rains AR said to come to him if re occurring and it may be possible to get increased frequency in clearing. AR to ask community engineer and find out what is feasible.

MK has photos of recent flooding and will send to AR.

MK mentioned re closing the road at Melton and the impact this has on the peninsular. At times there is no notice, little notice or times of planned closures change. There is no alternative route and what can be done to stop this unless it is an emergency.

AR replied nothing can be done to stop emergency repairs and when not an emergency the Companies are taken to task. There are fines but they are not always implemented if work is deemed to be an emergency. MK said it has been like it for months AR said he will delve deeper if required. Re the Eyke development, the roads are at capacity now and there will be more homes before the roads are seen to be at capacity. That may be 10 years away. The situation needs to be beyond capacity before anything is done. AR is sympathetic to the problem and will continue to work on it as he is also impacted.

AR left the meeting

Meeting closed at 2030hrs

13. Date and time of next Meeting 26 September 2023 @1900hrs. Location TBC