

SUTTON PARISH COUNCIL

Minutes of Parish Council Meeting

**held on Tuesday 19th January 2021 via Zoom
(due to Covid 19 restrictions)**

Present: George Franks, Ingrid Franks, David Gunson, Sue Collins, Peter Youngs, Alan McManus, Jacki Schafer.

In attendance: Linda Gunson (Clerk)

PY welcomed Linda to the meeting and to the position of Parish Clerk.

1. Apologies – Nigel Albertini
2. Declarations of Interest – There were none.
3. Minutes of Meeting held on 13th October 2020. No matters arising. All agreed as true record.

Minutes of Extraordinary Meeting held on 12th December 2020, agreed except for the following item.

4. Matters arising.

21/22 Budget – further to the agreement at this meeting to keep the figure the same, it was realised that this would represent a 1% reduction. It was felt that it would be better to have a zero increase. This would be discussed later in the meeting.

All agreed as true record.

5. Planning Applications.

In October 2020 JS,GF,SC,DG and AM visited Sutton Hall and met with new owners. Application agreed as acceptable.

Saxacre development. SC,GF and JS visited site and found all to be acceptable.

JS stating the planning application for a permanent camping site at Ramsholt has had many objections. This is within the AONB and is hoped that this application will not be granted.

Short discussion regarding land for sale near Woodhall, will monitor possible developments.

6. Finance.

The accounts format has been changed for ease of understanding. Expenditure has been considerably reduced due to Covid in this current financial year. Income included monies from the Community Infrastructure Levy (CIL). Additional CIL monies are expected in the coming financial year from the development in Post Office Lane.

The new Clerk has advised Barclays Bank of the updated address for correspondence and statements. Formal notification of the change in Standing Order for the Clerk's payment has been given to Barclays. Clerk to chase Nancy Darke for missing statement on bank account. Unpresented cheque in favour of ND found within paperwork, will be posted. In addition, underpayment to Clerk (ND) for April/May/June 2020 not settled, despite being agreed and will be paid as soon as possible.

PY queried lack of invoices from the Bowls Club for meeting hire. Clerk to contact Bowls Club. Also, Parish Council to contribute to the Defibrillator insurance as per last year.

Possible s126 VAT claim to be submitted.

Precept. After discussion agreed that a budget of £3,340 should be set which would equate to a zero increase in the Council Tax. DG confirmed figure of £7,602.93 in bank, Business Current Account £312.77, Business Premium Account £5,329.58 and Common Rights Account £1,960.58.

DG – cheques and invoices have been signed but are required to be included within the Minutes. The following payments had been made and approved.

Chq No	Date	Amount	Expenditure
100478	04/06/2020	£60.00	Hollesley Parish Council - Councillor Training
100479	04/06/2020	£24.00	SALC - Audit Training for Clerk
100480	04/06/2020	£48.00	Woodbridge Golf Club - Photocopying
100481	08/06/2020	£33.56	N C Darke - Clerk's Stationery
S/O	05/08/2020	£30.00	Suffolk Preservation Society - Membership
100487	13/10/2020	£100.00	R Kay - Audit Year ended 31st March 2020
100488	13/10/2020	Cancelled	Duplicate of 100478
100489	13/10/2020	£234.08	CAS - Insurance Year ended 30th September 2021
100490	14/12/2020	£184.60	SALC - Membership Year 20/21
100491	14/12/2020	£60.00	N C Darke – Refund re CAS Website

PY suggested repairs may be required to the bus shelter estimated at £2,000, which may be funded from the CIL income from Post Office Lane development.

Donations to be considered at next meeting.

7. Correspondence.

Precept request received from East Suffolk Council and Clerk will respond before the 31st January deadline.

SALC have been contacted re change of Parish Clerk and have suggested training courses. It was agreed to continue with forwarding all relevant emails to Councillors, until individual Councillors advise otherwise, in order to reduce the number of mailings sent.

8. Any Other Business.

DG – regarding possible replacement for ex Councillor Wayne Chapman. This to be considered at next meeting.

SC, Simon, and James were thanked for collecting seven bags of rubbish on a litter pick. The usual village litter pick in March will be considered post Covid.

DG enquiring as to the location of the Speed Watch Camera. AM confirmed it is at the Rendlesham Office.

IF commenting the Memorial Hall car park was congested and the field damaged by the builders, working on the Post Office Lane development. DG said the issue was in hand and it would be rectified within the next ten days when the site is completed.

GF – has footpath passing Lower Farm to Stonner Point been reinstated? DG confirmed re-opened on 1/12/20. GF - issue with beach access and footpath at Methersgate Quay has still not been resolved.

National footpath proposals by Natural England at Wilford Bridge/Dairy Farm have proved controversial. We await outcome after consultations. Similar issues involve the river wall from Ramsholt to Bawdsey.

Brian Atkinson is thanked for his continued work regarding footpaths.

JS has heard today that the tenants at The Plough public house are leaving and moving to Norfolk. They wanted to purchase the property, but the owner refused to sell.

Date and time of next meeting: Tuesday 16th March, 7pm. If Covid restrictions are still in place, meeting will again be conducted via Zoom. AM is happy to set this up.

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Peter Youngs (Vice Chair)