

# NOTICE OF SUTTON PARISH COUNCIL

Meeting to be held on Wednesday 27<sup>th</sup> March 2024  
at 7.00pm in the Bowls Pavilion

All Parish Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are cordially invited.

## A G E N D A

1. Welcome by the Chairman.
2. Apologies for absence.
3. Public Session – 15 minutes max – opportunity for parishioners to briefly raise matters of concern.
4. Declarations of Interest.
5. Report from Cllr Andrew Reid (circulated prior to meeting)
6. Report from Dist Cllr James Mallinder.
7. Minutes of the last Parish Council Meeting.
8. Matters Arising.
9. Planning

Planning reference: DC/23/3374/FUL Proposal: Retention of existing care farm Site  
address: Hare House, Wood Hall Drive, Sutton, Woodbridge, Suffolk IP12 3EQ –  
Revised Plan

Planning reference: DC/24/0307/FUL Proposal: Siting of a new modular office  
building Site address: Sutton Hoo Farm, Sutton Hoo, Sutton, Woodbridge, Suffolk  
IP12 3DJ

10. Finance:

Finance:  
Review of Accounts  
Cheques and Invoices

Precept Confirmation  
Community Infrastructure Levy Report  
Common Rights Account  
Barclays Bank

11. Annual Policy Reviews:  
General Standing Orders  
Financial Regulations  
Internal Control Statement  
Risk Analysis  
Asset Register  
Data Protection Policy  
Suffolk Code of Conduct

12. Emergency Plan

13. Active Travel Woodbridge

14. AOB.

15. Date and time of next meeting